

Seattle Waldorf School Seeks a Development Manager

Full-Time Position Beginning Summer 2019

About the Position

Seattle Waldorf School seeks an experienced development professional to support the school's annual fundraising and advancement activities. This position is an exciting opportunity to help build a successful, comprehensive annual giving program in line with the school's long-term strategic plan.

Bachelor's degree and 5+ years of fundraising/development experience in a non-profit or school setting required. Particular areas of focus will include annual giving, including messaging, stewardship, event planning, and data management. Strong communication and organizational skills, event coordination, data entry and report creation, and the ability to work in a hands-on team environment are a must. Familiarity with Waldorf education strongly preferred.

About SWS

Founded in 1980, Seattle Waldorf School is a Washington State approved school serving approximately 400 students in programs from preschool through grade 12. The school is a full member of the Association of Waldorf Schools of North America (AWSNA), an accredited school of the Northwest Association of Independent Schools (NWAIS), and a member of the Washington Federation of Independent Schools (WFIS).

Our wooded grade school campus and our early childhood program, both in north Seattle, offer students intimate settings to learn and grow, while the high school is located in the vibrant Magnuson Park complex. For more information about Seattle Waldorf School, please visit our website at seattlewaldorf.org.

Compensation

This is a salaried position based on experience and is benefits-eligible.

To Apply

Interested candidates should respond immediately by email with a letter of interest, resume, and employment application, available on the school website at:

seattlewaldorf.org/SWS_Employment_Form.pdf.

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